

Helsinki West Harbour and South Harbour

Drop off and pick up process (trailers):

Send e-mail to cargocheckin.helsinki@tallinksilja.com with the following information:

- registration number of the truck bringing or picking up the trailer
- exact date of drop-off or pick-up
- registration number of the trailer
- weight and nature of goods (only needed when during drop off).

Check - in will issue permission in VISY so truck can drive through the gate and leave or pick up trailer or other handling unit. If there is no pre-info, then in both cases truck should drive to check-in and declare required information in writing before dropping off or picking up the unit.

Please note that handling units containing IMO goods are allowed to stay in the harbour area for no longer than four hours.

Drop off and pick up process (cars and other similar driverless units):

1. Permit requests should be submitted in writing to the cargo check-in email: cargocheckin.helsinki@tallinksilja.com (Who is picking up or bringing, whether arriving on foot or with an escort vehicle, what is being picked up in the format of registration number and reservation number, when).
2. It is preferred to primarily move within the ISPS area by escort vehicle. The escort vehicle must have a warning beacon on the roof (or other integrated 360° warning lighting). Taxis involved in commercial traffic are not allowed in the port area. In these cases, the applicant must be dropped off outside the port gate.
3. When moving within the port area on foot, a high-visibility vest must be worn.
4. If the applicant is arriving on foot, this must be done within the opening hours of the check-in process.
5. Applicant must present the booking number of the unit they are retrieving and upon request be able to provide personal identification. Personal data is not stored and is only used for verification.
6. After drop-off, all associated keys to the unit must be delivered to the first check-in booth for safekeeping until the unit is shipped.